

Audit Committee Recommendation Tracker 2024/25

1 Purpose

This document will collate and track progress of all recommendations made by the Audit Committee to the Executive and Senior Managers throughout the year, and to log the responses to the recommendations. The explanation of terms used can be found in section 3.

2 Audit Committee Recommendations to the Executive and Senior Managers

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Response and next steps	Key contacts
230630-6-5 & 6	Financial Controls Assessment	Audit Committee to establish a financial controls sub-group / new panels.	30/06/23	Awaiting Consideration	Consideration of what resources may be available to prioritise to such groups. Name and the remit of such a sub-group needs to be established by the Committee and the lead officer for the Committee.	Audit Committee/ Shabana Kausar
230728-27	Audit Committee Work Programme	An item or discussion on procurements and how the Real Living Wage would filter down through suppliers.	28/07/23	Awaiting Consideration	Audit & Scrutiny Officer to support this activity.	Tony Barry
240726-25-2	Update on Theme 2 Asset Management of Together for Nottingham	That as part of its policy development role, the relevant Overview and Scrutiny Committee consider the emerging Disposals Policy particularly around assets	19/09/24	Accepted	Item scheduled at November meeting of the Housing and City Development Scrutiny Committee	Chair of Housing and Scrutiny Committee

	Plan and IAB Instruction 2.8.	that have a social or economic value.				
240726-25-3	Update on Theme 2 Asset Management of Together for Nottingham Plan and IAB Instruction 2.8.	That a breakdown of the number of properties disposed of internally and externally be provided, as well as a list of the different agents used when a property has been disposed of externally	10/09/24	Complete	Information circulated 11/11/2024	Bev Gouveia
240927-42-2	Annual Report of Health and Safety in the Council 2023/24	That all Corporate Directors ensure all outstanding Accident/Violence/Audit recommendations are completed and recorded on the corporate system by 13th December 2024;	30/09/24	Awaiting Consideration		All Corporate Directors
240927-42-3	Annual Report of Health and Safety in the Council in 2023/24	That Corporate Directors ensure their directorate colleagues can demonstrate up to date training in the mandatory health and safety courses, and, where appropriate, asbestos management, by 13th December 2024	30/09/24	Awaiting Consideration		All Corporate Directors

3 Explanation of terms used

Recommendation reference number - each recommendation added to this tracker will be assigned a unique reference number eg 220511-3-1, where 220511 represents the date of the meeting, -3 is the minute number, and -1 is the recommendation number.

Progress status - this column indicates individual progress status for each recommendation and will present 1 of 3 options:

- Responded to/Accepted/Approved - Green
- Awaiting Consideration – Amber
- Rejected - Red

Response and next steps - this column will include details on why a specific recommendation was accepted or rejected, and where appropriate, will indicate what the next steps are for the officers or councillors.